

BELLEVUE CONVENTION CENTER AUTHORITY
BOARD MEETING

April 23, 2024
8:30 AM

Meydenbauer Center
Bellevue, WA 98004
Room 303 and Online via Zoom

I. CALL TO ORDER

The meeting was called to order by Chair Tish at 8:33 am.

II. ATTENDANCE: Laurie Tish, Ron Hofilena, Ann Kawasaki, John Christison, Rick Carlson, Roger Anderson, Dan Watson (emeritus)

Staff: Tim Carr, CEO; Patrick McCluskey, CFO; Sara Waltemire COO, Brad Jones, Visit Executive Director: Tracy Thornton, Director of Sales & Marketing

III. Consent Agenda:

Motion by Mr. Anderson and a second by Mr. Hofilena to approve the Consent Agenda. Motion carried 5-0.

IV. CHAIRMAN REPORT – No report

V. Executive Report

Mr. Carr shared a memorandum dated April 19, 2024, regarding the BCCA Executive Report.

VI. COMMITTEE REPORTS

A. *Meydenbauer Center Sales and Marketing Activity*

Ms. Thornton reviewed a memorandum dated April 15, 2024, regarding Meydenbauer Center March Sales and Marketing Activity.

B. *Finance Report*

Mr. McCluskey reviewed a memorandum dated April 18, 2024, regarding the March 2024 Unaudited Financial Statements and Reserve Fund Report.

C. *Facilities Report*

Ms. Waltemire reviewed a memorandum dated April 17, 2024, regarding the BCCA Facilities Report.

Ms. Waltemire reviewed a memorandum dated April 5, 2024, regarding the BCCA Sustainability Committee Update.

D. *Visit Bellevue*

Mr. Jones reviewed a memorandum dated April 18, 2024, regarding Visit Bellevue Executive Summary.

Mr. Jones reviewed a memo regarding Resolution 2024-04 to extend the Contract with Circuit Transportation to provide services for BellHop Visitor Circulator Transportation Program.

Motion by Mr. Anderson to extend the Contract with Circuit Transportation to provide services for BellHop Visitor Circulator Transportation Program. Second by Mr. Hofilena. Motion carried 5-0.

OTHER BUSINESS

VII. EXECUTIVE SESSION – None Scheduled

XIII. COMMUNICATIONS WITH THE PUBLIC - None

IX. ADJOURNMENT

Chair Tish adjourned the meeting at 9:33 am.

NEXT BOARD MEETING: Tuesday, May 28, 2024 @ 8:30 am
Bellevue, WA 98004
Meydenbauer Center Room 303 or online Via Zoom