

BELLEVUE CONVENTION CENTER AUTHORITY
BOARD MEETING

May 28, 2024
8:30 AM

Meydenbauer Center
Bellevue, WA 98004
Room 303 and Online via Zoom

I. CALL TO ORDER

The meeting was called to order by Chair Tish at 8:33 am.

II. ATTENDANCE: Laurie Tish, Ron Hofilena, Ann Kawasaki, Roger Anderson, Rick Carlson, John Christison

Others Present: Andrea Jutte, City of Bellevue

Staff: Tim Carr, CEO; Patrick McCluskey, CFO; Brad Jones, Visit Bellevue Executive Director; Tracy Thornton, Director of Sales & Marketing

III. Consent Agenda:

Motion by Mr. Hofilena and a second by Mr. Chistison to approve the Consent Agenda. Motion carried 6-0.

IV. CHAIRMAN REPORT – No report

V. Executive Report

Mr. Carr shared a memorandum dated May 24, 2024, regarding the BCCA Executive Report.

VI. COMMITTEE REPORTS

A. *Meydenbauer Center Sales and Marketing Activity*

Ms. Thornton reviewed a memorandum dated May 16, 2024, regarding Meydenbauer Center April Sales and Marketing Activity.

B. *Visit Bellevue*

Mr. Jones reviewed a memo dated May 23, 2024, regarding the Visit Bellevue Executive Summary.

Mr. Jones reviewed a memo regarding Resolution 2024-06 to Enter a Contract with Circuit Transportation for the BellHop Visitor Circulator Transportation Program.

Motion by Ms. Kawasaki to enter into a Contract with Circuit Transportation to for the BellHop Visitor Circulator Transportation Program. Second by Mr. Hofilena. Motion carried 6-0.

C. Finance Report

Mr. McCluskey reviewed a memorandum dated May 22, 2024, regarding the April 2024 Unaudited Financial Statements and Reserve Fund Report.

D. Facilities Report

Mr. Carr reviewed a memorandum dated May 15, 2024, regarding the BCCA Facilities Report.

Mr. Carr reviewed a memo regarding Resolution 2024-05 ***to enter into a Contract with Signs Plus Inc for Marquee Replacement.***

Motion by Mr. Anderson to approve Resolutions 2024-05 to enter into a Contract with Signs Plus Inc for Marquee Replacement. Second by Mr. Christison. Motion carried 6-0.

OTHER BUSINESS

VII. EXECUTIVE SESSION – None Scheduled

XIII. COMMUNICATIONS WITH THE PUBLIC - None

IX. ADJOURNMENT

Chair Tish adjourned the meeting at 9:31 am.

**NEXT BOARD MEETING: Tuesday, June 25, 2024 @ 8:30 am
Bellevue, WA 98004
Meydenbauer Center Room 303 or online Via Zoom**