

**BELLEVUE CONVENTION CENTER AUTHORITY
BOARD MEETING**

July 23, 2024
8:30 AM

Meydenbauer Center
Bellevue, WA 98004
Room 303 and Online via Zoom

I. CALL TO ORDER

The meeting was called to order by Chair Tish at 8:29 am.

II. ATTENDANCE: Laurie Tish, Ron Hofilena, Ann Kawasaki, Uzma Siddiqui, Rick Carlson, John Christison

Others Present: Council Member Jared Nieuwenhuis, Andrea Jutte, City of Bellevue

Staff: Tim Carr, CEO; Patrick McCluskey, CFO; Brad Jones, Visit Bellevue Executive Director; Sara Waltemire, COO; Jay Markham, Theatre Manager; Tracy Thornton, Director of Sales & Marketing

III. Consent Agenda:

Motion by Mr. Christison and a second by Mr. Hofilena to approve the Consent Agenda. Motion carried 5-0.

IV. CHAIRMAN REPORT – No report

V. Executive Report

Mr. Carr shared a memorandum dated July 18, 2024, regarding the BCCA Executive Report.

Mr. Markam shared a memorandum dated July 17, 2024, regarding the Q2 2024 – Meydenbauer Theatre Update.

VI. COMMITTEE REPORTS

A. Meydenbauer Center Sales and Marketing Activity

Ms. Thornton reviewed a memorandum dated July 17, 2024, regarding Meydenbauer Center Junel Sales and Marketing Activity.

B. Visit Bellevue

Mr. Jones reviewed a memo dated July 18, 2024, regarding the Visit Bellevue Executive Summary.

C. Finance Report

Mr. McCluskey reviewed a memorandum dated June 19, 2024, regarding the May 2024 Unaudited Financial Statements and Reserve Fund Report.

Mr. McCluskey reviewed a memorandum dated July 17, 2024, regarding the June 2024 Unaudited Financial Statements and Reserve Fund Report.

D. Facilities Report

Ms. Waltemire reviewed a memorandum dated July 18, 2024, regarding the BCCA Facilities Report.

Ms. Waltemire reviewed a memo regarding Resolution 2024-07 to enter into a Contract with Bargeen Ellington for Pulper Extractor System

Motion by Mr. Christison and a second by Ms. Kawasaki to approve Resolution 2024-07 to enter into a Contract with Bargeen Ellington for Pulper Extractor System. Motion carried 5-0.

Ms. Waltemire reviewed a memorandum dated July 8, 2024, regarding the Q3 2024 Meydenbauer Sustainability Committee Update.

OTHER BUSINESS

VII. EXECUTIVE SESSION – None Scheduled

XIII. COMMUNICATIONS WITH THE PUBLIC - None

IX. ADJOURNMENT

Chair Tish adjourned the meeting at 9:51 am.

**NEXT BOARD MEETING: Tuesday, August 27, 2024 @ 8:30 am
Bellevue, WA 98004
Meydenbauer Center Room 303 or online Via Zoom**