

BELLEVUE CONVENTION CENTER AUTHORITY
BOARD MEETING

MARCH 24, 2026
8:30 AM

Meydenbauer Center
Bellevue, WA 98004
Room 303 and Online via Zoom

I. CALL TO ORDER

The meeting was called to order by Chair Hofilena at 8:32am.

II. **ATTENDANCE:** Ron Hofilena, Roger Anderson, Laurie Tish, Ann Kawasaki, Uzma Siddiqi

Others Present: City Council Member Jared Nieuwenhuis, Andrea Jutte, City of Bellevue; Lizzette Flores, City of Bellevue

Staff: Tim Carr, CEO; Sara Waltemire, COO; Patrick McCluskey, CFO; Brad Jones, Visit Bellevue Executive Director; Tracy Thornton, Director of Sales & Marketing

III. Consent Agenda:

*Motion by Ms. Tish and a second by Mr. Anderson to approve the Consent Agenda.
Motion carried 5-0.*

IV. CHAIRMAN REPORT

V. COMMITTEE REPORTS

A. Finance Report

Mr. McCluskey reviewed a memorandum dated March 16, 2026, regarding the February 2026 Unaudited Financial Statements and Reserve Fund Report.

B. Meydenbauer Center Sales and Marketing Activity

Ms. Thornton reviewed a memorandum dated March 17, 2026, regarding Meydenbauer Center February Sales and Marketing Activity.

C. Visit Bellevue

Mr. Jones reviewed a memorandum dated March 18, 2026, regarding Visit Bellevue Executive Summary.

D. Facilities Report

Ms. Waltemire reviewed a memorandum dated March 5, 2026, regarding the BCCA Facilities Report.

VI. RESOLUTIONS

Ms. Waltemire presented a memo regarding Resolution 2026-03 to Enter into a Contract with Kinley Construction Group for the Walk In Refrigeration Project.

Motion by Mr. Anderson, a second by Ms. Siddiqi to approve Resolution 2026-03 to Enter into a Contract with Kinley Construction Group for the Walk In Refrigeration Project. Motion carried 5-0.

VII. STUDY SESSION

Center Hall Remodel Project – Meydenbauer Center Chief Operating Officer Sara Waltemire made a presentation regarding the upcoming Center Hall Remodel Project.

OTHER BUSINESS

IX. COMMUNICATIONS WITH THE PUBLIC - None

X. ADJOURNMENT

Chair Hofilena adjourned the meeting at 9:34 am.

**NEXT BOARD MEETING: Tuesday, April 28, 2026 @ 8:30 am
Bellevue, WA 98004
Meydenbauer Center Room 303 or online Via Zoom**