

**BELLEVUE CONVENTION CENTER AUTHORITY
BOARD MEETING**

May 26, 2026
8:30 AM

Meydenbauer Center
Bellevue, WA 98004
Room 303 and Online via Zoom

I. CALL TO ORDER

The meeting was called to order by Chair Hofilena at 8:31am.

II. ATTENDANCE: Ron Hofilena, Laurie Tish, Rick Carlson, Uzma Siddiqi, Ann Kawasaki
Others Present: City Council Member Jared Nieuwenhuis, John Haak, City of Bellevue, Lizzette Flores, City of Bellevue

Staff: Tim Carr, CEO; Sara Waltemire, COO; Patrick McCluskey, CFO; Jane Kantor, Visit Bellevue Director of Sales; Tracy Thornton, Director of Sales & Marketing

III. Consent Agenda:

*Motion by Mr. Carlson and a second by Ms. Tish to approve the Consent Agenda.
Motion carried 5-0.*

IV. CHAIRMAN REPORT

V. COMMITTEE REPORTS

A. Finance Report

Mr. McCluskey reviewed a memorandum dated May 19, 2026, regarding the April 2026 Unaudited Financial Statements and Reserve Fund Report.

B. Meydenbauer Center Sales and Marketing Activity

Ms. Thornton reviewed a memorandum dated May 19, 2026, regarding Meydenbauer Center April Sales and Marketing Activity.

C. Visit Bellevue

Ms. Kantor reviewed a memorandum dated May 20, 2026, regarding Visit Bellevue Executive Summary.

D. Facilities Report

Ms. Waltemire reviewed a memorandum dated May 20, 2026, regarding the BCCA Facilities Report.

VI. RESOLUTIONS

Ms. Thornton presented a memo regarding Resolution 2026-09 to Enter into a Three-Year Agreement with Poppulo for Digital Signage Licenses and Software.

Motion by Mr. Carlson, a second by Ms. Siddiqi to approve Resolution 2026-09 to Enter into a Three-Year Agreement with Poppulo for Digital Signage Licenses and Software. Motion carried 5-0.

OTHER BUSINESS

IX. COMMUNICATIONS WITH THE PUBLIC - None

X. ADJOURNMENT

Chair Hofilena adjourned the meeting at 9:19 am.

NEXT BOARD MEETING: Tuesday, June 23, 2026 @ 8:30 am
Bellevue, WA 98004
Meydenbauer Center Room 303 or online Via Zoom