

**BELLEVUE CONVENTION CENTER AUTHORITY
BOARD MEETING**

July 28, 2026
8:30 AM

Meydenbauer Center
Bellevue, WA 98004
Room 303 and Online via Zoom

I. CALL TO ORDER

The meeting was called to order by Chair Hofilena at 8:30am.

II. ATTENDANCE: Ron Hofilena, Laurie Tish, Rick Carlson, Roger Anderson, Ann Kawasaki
Others Present: City Council Member Jared Nieuwenhuis, City of Bellevue,
Lizzette Flores, City of Bellevue

Staff: Tim Carr, CEO; Sara Waltemire, COO; Patrick McCluskey, CFO; Brad Jones, Visit
Bellevue, Executive Director, Tracy Thornton, Director of Sales & Marketing

III. Consent Agenda:

*Motion by Ms. Tish and a second by Ms. Kawasaki to approve the Consent Agenda.
Motion carried 4-0.*

IV. CHAIRMAN REPORT

V. COMMITTEE REPORTS

A. Executive Report

Mr. Carr reviewed a memo dated July 23, 2026, regarding the BCCA Executive Report.

B. Finance Report

Mr. McCluskey reviewed a memorandum dated July 20, 2026, regarding the June 2026 Unaudited Financial Statements and Reserve Fund Report.

C. Meydenbauer Center Sales and Marketing Activity

Ms. Thornton reviewed a memorandum dated July 20, 2026, regarding Meydenbauer Center June Sales and Marketing Activity.

D. Visit Bellevue

Mr. Jones reviewed a memorandum dated July 20, 2026, regarding Visit Bellevue Executive Summary.

E. Facilities Report

Ms. Waltemire reviewed a memorandum dated July 16, 2026, regarding the BCCA Facilities Report.

VI. RESOLUTIONS

Ms. Waltemire presented a memo regarding Resolution 2026-10 to enter into Contracts and Contract Amendments with Department of Enterprise Services for Energy Services Proposal Phase 3.

Motion by Ms. Tish, a second by Ms. Kawasaki to approve Resolution 2026-10 to enter into Contracts and Contract Amendments with Department of Enterprise Services for Energy Services Proposal Phase 3. Motion carried 4-0.

OTHER BUSINESS

IX. COMMUNICATIONS WITH THE PUBLIC - None

X. ADJOURNMENT

Chair Hofilena adjourned the meeting at 9:44 am.

NEXT BOARD MEETING: Tuesday, August 25, 2026 @ 8:30 am
Bellevue, WA 98004
Meydenbauer Center Room 303 or online Via Zoom