BELLEVUE CONVENTION CENTER AUTHORITY
BOARD MEETING

October 27, 2026 Meydenbauer Center
8:30 AM Bellevue, WA 98004
Room 303 and Online via Zoom

I. CALL TO ORDER

The meeting was called to order by Chair Hofilena at 8:39am.

II. ATTENDANCE: Ron Hofilena, Roger Anderson, Rick Carlson, Ann Kawasaki, Uzma Siddiqi

Others Present: City Council Member Jared Nieuwenhuis, City of Bellevue, John Haak, City of Bellevue

Staff: Tim Carr, CEO; Sara Waltemire, COO; Patrick McCluskey, CFO; Brad Jones, Visit Bellevue, Executive Director; Tracy Thornton, Director of Sales & Marketing

III. Consent Agenda:

Motion by Mr. Carlson and a second by Ms. Kawasaki to approve the Consent Agenda. Motion carried 5-0.

IV. CHAIRMAN REPORT

V. COMMITTEE REPORTS

A. Executive Report

Mr. Carr reviewed a memo dated October 23, 2026, regarding the BCCA Executive Report.

B. Finance Report

Mr. McCluskey reviewed a memorandum dated October 19, 2026, regarding the September 2026 Unaudited Financial Statements and Reserve Fund Report.

C. Meydenbauer Center Sales and Marketing Activity

Ms. Thornton reviewed a memorandum dated October 23, 2026, regarding Meydenbauer Center September Sales and Marketing Activity.

D. Visit Bellevue

Mr. Jones reviewed a memorandum dated October 22, 2026, regarding Visit Bellevue Executive Summary.

E. Facilities Report

Ms. Waltemire reviewed a memorandum dated October 20, 2026, regarding the BCCA Facilities Report.

VI. RESOLUTIONS

Mr. Jones reviewed a memo regarding Resolution 2026-12 to Enter into a Contract with Diamond Public Relations, Inc LA for the Execution of the 2027 Visit Bellevue Public Relations Agency & Services.

Motion by Mr. Anderson a second by Mr. Carlson to approve Resolution 2026-12 to Enter into a Contract with Diamond Public Relations, Inc LA for the Execution of the 2027 Visit Bellevue Public Relations Agency & Services.

VII, STUDY SESSION

Meydenbauer Center Facility Condition Assessment & Building Tour – Sarah Partap, Meng Analysis & Sara Waltemire, COO (The building tour was cancelled due to time constraints)

OTHER BUSINESS

IX. COMMUNICATIONS WITH THE PUBLIC - None

X. ADJOURNMENT

Chair Hofilena adjourned the meeting at 10:04 am.

NEXT BOARD MEETING: Tuesday, November 17, 2026 @ 8:30 am
Bellevue, WA 98004
Meydenbauer Center Room 303 or online Via Zoom